

## MINUTES

### REGULAR MEETING OF VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS, HELD MAY 26 2009, AT STATION 31, 2700 GODARD ROAD, COTTONWOOD, AZ.

**MEETING CALLED TO ORDER:** 10:04 AM

**PRESENT:**

Bob Eddingfield  
Matt Robertson  
Dick Dobbin  
Ken Bishop  
Gerald Shanks

**STAFF:**

Chief Jerry Doerksen  
Assistant Chief Flummer (absent)  
Debbie Lewis

### PLEDGE OF ALLEGIANCE TO THE FLAG

**APPROVAL OF AGENDA:** **Motion** was made by Gerald Shanks to approve the agenda as presented. Second was made by Ken Bishop. **Motion** carried unanimously.

**APPROVAL OF MINUTES:** **Motion** was made by Gerald Shanks to waive the reading of and to approve the minutes of the regular meeting on April 28, 2009. Second was made by Ken Bishop. Bob Eddingfield abstained. **Motion** carried. **Motion** was made by Ken Bishop to waive the reading of and to approve the minutes from the Budget Meeting on May 14, 2009. Second was made by Gerald Shanks. Matt Robertson and Dick Dobbin abstained. **Motion** carried.

**SCHEDULED PUBLIC APPEARANCES:** NONE

**CALL TO PUBLIC:** NONE

**REPORTS:** **Motion** was made by Bob Eddingfield, to approve the financial statement as presented. Second was made by Dick Dobbin. **Motion** carried unanimously. Dick Dobbin asked that we get moving on getting our funds moved to another Financial Institution since it has been 4 months. Dick Dobbin would like Chief to make a decision prior to the next Board Meeting. Gerald Shanks would like to see the monies temporarily borrowed from the Capital Reserve Account to not show in the income to give a better picture of what the Budget truly is. Dick Dobbin asks if there will be a time when we will be able to compare what VVAC collected versus AMPS. Chief Doerksen explains that as of July 1, 2009, VVAC will be the only company billing for VVFD. Chief Doerksen gave a report on the Reno Fire. Chief Doerksen also gives an overview on the other items that happened this month. VVAC and VVFD coordinated a BBQ that was well attended by the local agencies.

### DISCUSSION AND POSSIBLE ACTION:

**A. TAX REVOLT / LEGISLATIVE REVIEW:** Gerald Shanks handed out the AFDA News and gave an overview. Gerald Shanks also mentioned that Legislation might start moving ahead. Gerald Shanks then updated the Board on other items. Chief Doerksen stated that on May 27<sup>th</sup> there is a Webinar at 8:00 a.m. Station #31 on Alternative Funding if anyone else is interested in attending.

**B. APPROVAL OF THE PURCHASE OF TRENCH RESCUE EQUIPMENT:** **Motion** was made by Bob Eddingfield, to approve the bid for the trench rescue equipment to United Rental for the amount of \$21,002.20. Second was made by Ken Bishop. Bob Eddingfield asks if they were only bidder. Chief Doerksen explains that they are the only company that has the equipment that will match the other equipment we currently used. **Motion** carried unanimously.

**C. EXHAUST SYSTEM & WASHER EXTRACTOR GRANT – RESOLUTION 2009-03:** **Motion** was made by Gerald Shanks, to approve Resolution 2009-03 approving the submission of the AFG grant for an exhaust system for Station 31 and a washer extractor. Second was made by Dick Dobbin. Dick Dobbin thinks they are very much needed here, as well as at Station #32. Matt Robertson asks if the Washer Extractor is the same as a washing machine. Chief Doerksen explains that by using the Washer Extractor we would meet NFPA standards. Dick Dobbin asks if everyone has two sets of turnouts. Chief Doerksen states that not everyone has two sets. **Motion** carried unanimously.

**D. TRANSFER OF FY 2007-2009 CAPITAL RESERVE FUNDS – RESOLUTION 2009-04:** **Motion** was made by Bob Eddingfield, to approve of Resolution 2009-04 to authorize transfer of \$252,516.00 from the General Fund to the Capital Reserve Account. Second was made by Ken Bishop. **Motion** carried unanimously.

**E. PRELIMINARY BUDGET FOR FY 2009-2010:** **Motion** was made by Bob Eddingfield, to approve of the Preliminary Budget for FY 2009-2010 as presented in the amount of \$4,763,688.00. Second was made by Ken Bishop. Gerald Shanks asks about re-roofing Station #31 and how later remodels would affect the warranty. **Motion** carried unanimously.

**F. PROPOSED SALARY SCALE ADJUSTMENT:** After discussion between Board Members and staff, **Motion** was made by Gerald Shanks, to approve adjusting the salary scale up 2.5% while leaving employee salaries the same. Gerald Shanks amends motion that the merit increase be effective July 1, 2009, for this year only. Second was made by Bob Eddingfield. **Motion** carried unanimously.

**G. VERDE VALLEY MEDICAL CENTER AGREEMENT:** **Motion** was made by Gerald Shanks, to approve the contract with Verde Valley Medical Center for Pre-Hospital Care Emergency Services with their changes. Second was made by Bob Eddingfield. **Motion** carried unanimously.

**H. TRANSFER OF GENERAL FUNDS TO THE EMPLOYEE BENEFIT LIABILITY ACCOUNT – RESOLUTION 2009-05:** **Motion** was made by Ken Bishop, to approve the Resolution 2009-05 to authorize transfer of \$49,000.00 from the General Fund to the Employee Benefit Liability Account. Second was made by Dick Dobbin. **Motion** carried unanimously.

**I. RE-SCHEDULE JULY BOARD MEETING:** **Motion** was made by Ken Bishop, to approve moving the July Board meeting from Tuesday, July 28<sup>th</sup> at 10:00 AM to Friday, July 24<sup>th</sup> at 10:00 AM. Second was made by Matt Robertson. **Motion** carried unanimously.

**BOARD MEMBER COMMENTS:** Matt Robertson liked the Pledge of Allegiance. Gerald Shanks asked Chief Doerksen to make 5 copies of the Board Policy to be distributed to Board Members. Gerald Shanks would like a purchasing policy review be placed on the next Board Meeting Agenda. Gerald Shanks would like to review the Pandemic Plan at next Board Meeting. He is worried should anything happen, how do we protect the employees. Dick Dobbin asks if there is a controlling entity to oversee and correct any issues that may arise during a Pandemic.

**Motion** made by Dick Dobbin to Adjourn. Second was made by Matt Robertson. **Motion** carried unanimously.

**ADJOURNMENT: 11:31 AM**

**BOARD CLERK:** \_\_\_\_\_ **DATE:** \_\_\_\_\_