

## MINUTES

### REGULAR MEETING OF VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS, HELD DECEMBER 22, 2009, AT STATION 32, 1120 SOUTH PAGE SPRINGS ROAD, CORNVILLE, AZ.

**MEETING CALLED TO ORDER:** 10:02 AM

**PRESENT:**

Dick Dobbin  
Ken Bishop  
Matt Robertson  
Gerald Shanks  
Bob Eddingfield (Absent)

**STAFF:**

Chief Jerry Doerksen  
Assistant Chief Flummer (Absent)  
Debbie Lewis

**APPROVAL OF AGENDA:** **Motion** was made by Gerald Shanks to move Item 9D prior to Item 5 on the agenda. Second was made by Matt Robertson. **Motion** carried unanimously.

#### **D. FIRE DISTRICT'S SUPPORT OF THE VERDE VILLAGE PROPERTY OWNER'S**

**ASSOCIATION POND:** The Chief has had discussions with the Verde Village Property Owner's Association (VVPOA) regarding how we can help support each other. The VVPOA is having some financial challenges, which may affect the ability to keep the pond open and full. When VVFD completed our last ISO testing the pond was a water source that was included to get VVFD the rating of a Class 5. In the event of a severe drought or the water system goes down, the pond would be a good alternative water source. Two of the key costs in keeping the pond full are the electricity and the annual ditch fees.

Gerald Shanks stated that we use to spend a lot of money to keep ponds working in the past. Gerald Shanks would like to see a contract drawn up to state who is responsible for what items. Ken Bishop agreed with Gerald Shanks and stated that is a good water source. Matt Robertson asked how often we use this pond. Chief Doerksen reviews the usage. Matt Robertson stated that it is a great draft source. Dick Dobbin asked how deep was the pond and what was the capacity. Mal Otterson stated that he is not sure of the size.

**Motion** was made by Gerald Shanks to have Chief Doerksen and Mal Otterson put together a contract and bring it back to the Board with costs to assist the Verde Village Property Owner's Association. Second was made by Matt Robertson. **Motion** carried unanimously.

**APPROVAL OF MINUTES:** **Motion** was made by Ken Bishop to waive the reading of and to approve the minutes of the regular meeting on November 24, 2009. Second was made by Matt Robertson. **Motion** carried unanimously.

**SCHEDULED PUBLIC APPEARANCES:** Dick Dobbin would like to thank Matt Robertson for a great job done in being the Board Chairman.

**CALL TO PUBLIC:** Mark Dixon stated that Bill Boler, Jeff McCutchen, Tony Williams retired from the fire service.

**REPORTS:** **Motion** was made by Matt Robertson, to approve the financial statement as presented. Second was made by Gerald Shanks. **Motion** to approve financial statement carried unanimously.

Dick Dobbin commented about the new patch and would like to thank Chad Winton for the design of the patch. Dick Dobbin asked about the EMS call in which the AED was used. Chief Doerksen commented on the results. Matt Robertson asked question about breathing apparatus and what problems we have had with this.

**DISCUSSION AND POSSIBLE ACTION:**

**A. TAX REVOLT / LEGISLATIVE REVIEW:** Gerald Shanks stated that by January the annual reports will be due and we will see what money Proposition 13 has at that point. Legislature is still working on the budget.

**B. APPROVE A CHANGE TO THE CORRECTIVE ACTION/DISCIPLINARY PROCESS POLICY TO THE PROPOSED CORRECTIVE/DISCIPLINARY ACTION POLICY:**

Chief Doerksen stated that we approved the policy at the last Board meeting; however it was actually three policies. Chief Doerksen, Gerald Shanks and Dick Dobbin met to bring this back to the Board for approval separately.

**Motion** was made by Ken Bishop, to approve the proposed Corrective/Disciplinary Action Policy to replace the current Corrective Active/Disciplinary Process Policy. Second was made by Matt Robertson. Gerald Shanks reviews the Loudermill hearing process. After further discussion by the Board Members, Ken Bishop amended the motion to state "an employee representative" in place of the wording "either an employee or union representative." Second was made by Matt Robertson. **Motion** carried unanimously.

Break was taken at 12:07  
Reconvene at 12:14

**C. APPROVE THE CHANGE TO THE COMPLAINT (GRIEVANCE) AND APPEALS PROCEDURE POLICY TO THE PROPOSED DISCIPLINARY APPEALS POLICY AND GRIEVANCE RIGHTS POLICY:**

**Motion** was made by Matt Robertson, to approve the Disciplinary Appeals Policy and the Grievance Rights Policy to replace the Complaint (Grievance) and Appeals Procedure Policy. Second was made by Ken Bishop. More discussion was held between Board Members. **Motion** carried. Dick Dobbin, Matt Robertson, and Ken Bishop voted aye. Gerald Shanks voted nay.

**E. APPROVE THE 2010 BOARD CALENDAR:**

**Motion** was made by Dick Dobbin, to approve the 2010 Board Calendar with the changes of the May 22, 2010, meeting to June 1, 2010, and December 28, 2010, meeting to December 21, 2010. Second was made by Ken Bishop. **Motion** carried unanimously.

**BOARD MEMBER COMMENTS:** Dick Dobbin would like to advise the Board Members to get a agenda item in to him ASAP. Dick Dobbin would like Chief Doerksen to keep an eye on the dispatch fees when he is attending the Fire Chief's meeting. Dick Dobbin would like to say that Debbie Lewis hit a mile stone at reached the age of 50.

**ADJOURNMENT: 12:46 PM**

**BOARD CLERK:** \_\_\_\_\_ **DATE:** \_\_\_\_\_